



RESIDENTS 3000 INC. COMMITTEE MEETING
HELD ON WEDNESDAY, 20th SEPTEMBER 2018
AT THE KELVIN CLUB, 14 – 30 MELBOURNE PLACE, MELBOURNE

MINUTES

1. **Welcome:** Susan Saunders declared the meeting open at 6.40pm and welcomed all present, and in particular the new Committee members.

Present: Rafael Camillo 1/1 (President); Artur Hajda 1/1; Johanna Hersey 1/1; Toni Magor 1/1; Adela McMurray 1/1; Chris Murphy 1/1; Susan Saunders (Vice-President) 1/1; Roger Stapley 1/1; and Merle Willis (Secretary) 1/1. Also John Dall'Amico (Immediate Past-President)
2. **Apologies:** Shelley Roberts 0/1; and Denise Reynolds (Treasurer) 0/1.
3. **Quorum:** A quorum was declared.

Committee members introduced themselves and shared some of their background, interests and skills which would assist in allocation of tasks across the Committee.

4. **Election of President, Vice-President, Treasurer and Secretary.**

a) **Election of President**

Members recommended and moved that Rafael Camillo be nominated for the position of President. It was noted that Shelley Roberts had advised that her vote would be in favour of Rafael Camillo taking on the position of President.

The **MOTION was CARRIED unanimously**

b) **Election of Vice President**

Susan Saunders was nominated to fill the position of Vice President.

Moved: Roger Stapley

Seconded: Adela McMurray

The **MOTION was CARRIED unanimously**

c) **Election of Treasurer**

Denise Reynolds was nominated to again fill the position of Treasurer.

Moved: Rafael Camillo

Seconded: Susan Saunders

The **MOTION was CARRIED unanimously**

d) **Election of Secretary/Public Officer**

Merle Willis was nominated to fill the position of Secretary/Public Officer.

Moved: Chris Murphy.

The **MOTION was CARRIED unanimously**

5. **Confirmation of Previous Minutes**

The minutes of the previous Committee meeting held on Wednesday, 29th August 2018 had been circulated to the Committee, and were taken as read.

Motion to Accept the August 2018 minutes

Moved: Artur Hajda

Seconded: Susan Saunders

The MOTION was CARRIED



6. Business Arising

Artur Hajda updated the Committee on the Waste Management - Participate Melbourne program.

7. Correspondence In / Out

The thank you email received from The Lord Mayor regarding the AGM event was acknowledged and tabled.

8. Treasurer's Report – DR

Financial Reports for August 2018

The Treasurer, Denise Reynolds had distributed the financial statements to 30 August 2018 to the Committee which were taken as read.

In Denise' absence Susan Saunders updated the Committee verbally on the financial position including details of the latest sponsor, the account balances, and the term deposit.

9. Community Grants

City of Melbourne (COM) Community Grant – June 2019

Artur Hajda provided background and historical information on the City of Melbourne grants that had been applied for in recent years. After some discussion it was decided that Adela McMurray would take on the responsibility of lodging any grant applications. Artur would provide information about the City of Melbourne community grant once received for 2019. Sue would facilitate changing email addresses and login details to the Smarty Grants web site.

10. Sponsorships

Sponsorship Update.

John Dall'Amico had initially introduced the sponsorship idea and as President had been in the driving force behind introducing new sponsors and maintaining sponsorships previously.

Rafael Camillo and John Dall'Amico provided an overview of current and proposed sponsorships, and the different types of sponsors, including those who may only sponsor events. The benefits to sponsors were discussed, including exposure at events, and a link on Residents 3000 website. As an example, Fawkner May and Hocking Stuart have been scheduled to speak at an event each year.

Given that John Dall'Amico had resigned, it was noted that a Committee member needs to take over the responsibility for sponsorship, and John confirmed that he would mentor the person taking over the role. The importance of looking after existing sponsors was also noted. Members discussed ideas for potential sponsors.

John Dall'Amico left the meeting at 7.40pm.

11. Membership

Susan Saunders reported on membership and database numbers and noted the high churn rate. A discussion ensued regarding membership and their demographic. It was noted that more members had joined from other parts of the CBD due to Facebook exposure. New memberships are generated from our regular Forum 3000 events.

Membership Database. Susan Saunders noted that she would train a Committee member to assist with updating the FileMaker database, which would take approximately an hour per month. Toni Magor agreed to assist with the database.

Entertainment Book promotion. Rafael Camillo noted that the Entertainment Book is promoted on Facebook and is a source of passive income.

12. Marketing / Promotion

Advertising and promotion

Committee Members were given copies of the current Residents 3000 brochure to distribute.

CBD News Articles

Susan Saunders advised that she was interested in continuing to write the monthly CBD articles.



13. Website Update

Susan Saunders provided a brief overview of the website history and current status.

Chris Murphy explained his experience using Slack and suggested that it could be set up for sharing information between Committee members. Susan Saunders advised that she would setup Residents 3000 email addresses for all Committee members and would at the same time delete members who have since left.

It was agreed and noted that Johanna Hersey would assist with the website and would be mentored by Artur Hajda.

Sue noted that CBD News articles and sponsors need to be updated on the website.

14. Social Media Update

Rafael Camillo provided a brief overview and requested that Committee members follow Residents 3000 on Facebook

15. Events – Plan for rest of 2018

Status Report – Forum 3000 events planned – RC

Rafael Camillo updated the Committee on forthcoming events and proposed speakers.

Rafael noted that new sponsor Kieser would give a short presentation at the December event on how to stay fit, and that events for 2019 were being planned.

The remaining proposed events for 2018 are currently as follows, on the first Thursday of each month:

| | |
|-----------------|--|
| 4 October 2018 | - Hocking Stuart |
| 1 November 2018 | - City of Melbourne - Heritage Plans and Walk, and New Plans |
| 7 December 2018 | - Social Event - End of Year Drinks |

Planning for proposed west end events

For future consideration.

16. Projects and Programs

“3000 Steps” Residents 3000 project update.

It was noted that another series of 3000 Steps walks needed to be planned and a Committee member needed to take ownership of it. Chris Murphy suggested a walk visiting all the Clubs, however access would need to be arranged.

17. General Business

Chris Murphy suggested an idea to explore a good neighbour charter.

18. Next Meeting

The next Committee meeting is scheduled for Thursday, 18 October 2018, with forthcoming meetings to be held on a Thursday that is two-weeks before the Forum 3000 event on the first Thursday of each month.

19. Meeting Close

The meeting was declared closed at 8.42pm.

Confirmed as correct.

[signed]

Rafael Camillo, President

Date: 18 October 2018